Candidates must be U.S. citizens able to obtain a Secret level security clearance.

Position Description: Technical Writer - Sonar

Standard Job Description – Technical Writer - Sonar:

Researches and writes technical content supporting specialized military equipment, integrated systems and subsystems, IT equipment and software. Edits and updates existing technical content in a fast-paced fluid environment of engineering changes.

Specific Job Description – Technical Writer - Sonar:

Writes and/or edits technical documents to support the production of Interactive Electronic Technical Manuals (IETMs) for the AN/BQQ-10 ARCI Sonar, SWFTS, AN/BVY-1 ISIS, and other submarine electronics systems. Develops technical descriptions, procedures, diagrams, operational specifications, and related technical information. Provides clear and effective communication through technical documentation to a wide range of audiences. Responsible for capturing and documenting operational and maintenance related information to support the introduction of new technology to the US Navy submarine fleet.

The following skills are required:

1. Ability to write technical content for procedure manuals, service manuals, and related technical publications that describes the installation, operation, and maintenance of electronic, electrical, mechanical, and other equipment.
2. Ability to write using clear and concise language that adheres to customer-established standards and conventions. Knowledge of the English language, grammar, usage and composition.
3. Ability to acquire and verify subject matter content by interviewing workers engaged in developing products and services, observing production methods, referring to blueprints, sketches, engineering drawings, notes, manuals, and similar publications.
4. Ability to define required graphics, photographs, tables, figures, and engineering drawings and/or create graphic materials using basic photography and graphic applications such as PowerPoint and Photoshop.
5. Candidates must be U.S. citizens able to obtain a Secret level security clearance.

The following skills are highly desirable:

1. Experience entering content using HTML, XML, and content management systems.
2. Knowledge and familiarity of S1000D technical documentation standards.
3. Familiarity with MS Office Suite.
4. **Experience performing system operation and maintenance on US Navy submarine systems.**

Job Location: Manassas, Virginia

Contract Terms: 40 hours/week, onsite

Start Date: Immediate

Rate: Negotiable

"All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin."

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